Hunter Eddington

Texas, United States ✉ hunter@eddington.tech ▯ (903) 399-8683 ▯ in/hunter-eddington/

SUMMARY

Experienced System Administrator with 10 years of expertise in APIs, scripting, automation, and saving time. Proven record of leading successful projects with extensive experience in scripting, system architecture, and automation experience.

EXPERIENCE

System Administrator II | American Specialty Health | Remote | July 2021 – Present
- Proficient in Azure Cloud platform with hands-on experience in architecting and deploying solutions, effectively utilizing services for optimal performance and scalability.
- Skilled in developing custom scripts to automate workflows, enhancing operational efficiency and reducing manual intervention significantly.
- Expertise in managing and maintaining VSphere and Azure servers, ensuring robust performance, security, and seamless operations within a hybrid cloud environment.
- Proficiently leveraging Opsgenie for incident management and response, ensuring swift resolution and minimal downtime in critical situations.
- Extensive use of APIs to establish seamless integrations between diverse applications, streamlining data flow and enhancing overall system functionality.

Information System Specialist – 2 | At Home Healthcare | Tyler, TX | July 2018 – July 2021
- Manage and maintain all systems, projects and technical interfaces to ensure a high level of service and support to the client and efficient system operation.
- Focus on the administration and maintenance of various systems, including; Windows 10, Windows Servers, Office 365, Exchange, DNS, Citrix and SQL Servers.
- Utilize and maintain incident tracking software. Monitor and respond quickly and effectively to requests received through Manage Engine Service Desk with-in SLA guidelines aswell as our MDM Software, Manage Engine Desktop Central.
- Decrease the time of new hire completion from 20+ minutes to under 2 minutes by implementing an efficient powershell script that automates account setup, licensing and logs in notes via Manage Engine Service Desk.

Computer Systems and Network Administrator | DATCS | Longview, TX | June 2015 – July 2018
- Provides essential system and network administration support for servers, network hardware, data storage equipment, virtual desktops hardware and software, printers, workstations and other network connected hardware and associated software.
- Leads, trains and supports the operation of other junior staff engaged in system and network administration functions.
- Accomplished deploying new infrastructure, systems, and services and serving as a lead for new implementations.
- Develop user documentation and frequently asked questions lists for end user knowledge base.

Computer Repair Technician | Shattered ER | Longview, TX | May 2013 – June 2015
- Assist customers in learning how to use programs such as Outlook, Word, Excel, and other applications.
- Met customers' requirements for virus removal, software or hardware installation, PC tuneup and personal networking promptly.
- Skillfully utilized company database software on a daily basis to open, update, and close customer trouble tickets based on clear and concise reports of findings, and to ship repaired units to customers.

PROJECTS

ChatGPT Assistant | Eddington.Tech | https://chromewebstore.google.com/ | November 2023 – Present
- Developed a Chrome extension leveraging ChatGPT via the OpenAI token to perform word rewriting and item summarization, showcasing proficiency in API integration, natural language processing, and innovative software development.

EDUCATION

Bachelors of Science in Network Operations and Security | Western Governors University | Salt Lake, Utah | 2024 | 3.0

CERTIFICATIONS

AZ-104 | Microsoft | 2022

CCNA | Cisco | 2020

AWS Certified SysOps Administrator – Associate | Amazon | 2020

CompTIA Cloud Essentials | CompTIA | 2020

Linux Essentials | LPI | 2020

CompTIA Security+ CE | CompTIA | 2019

ITIL | AXELOS Global | 2019

CIW Site Development Associate | CIW | 2019

CompTIA Network+ CE | CompTIA | 2018

CompTIA A+ CE | CompTIA | 2018

CompTIA IT Fundamentals | CompTIA | 2014

SKILLS

Strong customer focus and a professional demeanor, as well as the ability to communicate with people at all levels of the organization

Excellent analytical and problem-solving abilities, as well as the ability to rapidly respond to changing and competing priorities

Administrative tasks include routine maintenance and support for networking, telephony, and data communications systems. Operating systems, applications and servers, e-mail systems, file and print systems, virus protection, web services, remote access, network security, voice and data communications, and voice messaging are all included.

Recognized as an industry specialist with a specialization in systems administration, with a track record of using that network to support new opportunities.

Front End: HTML, JS, CSS

Scripting: JS, Python, Powershell